**Curriculum Vitae**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name: : Husam Mohammed Hadi Salih  Date of birth : 1972  Languages : Arabic , English | | | | |
| Baghdad, Iraq: Baghdad ,Al- Aadhamiya | | | | |
| +964 : 07901716775 , 07702701972 | | | | |
| E-mail: macoverall1@yahoo.com. husamaljubouri@outlook.com | | | | |
| Objective | To obtain an **IT** position at your establishment or any other position where I can use my skills. | | | |
| Professional Skills | * networks installing * Microsoft Office * Microsoft Windows * E-mail / Outlook * experience in managing web sites * Effective Communication * Business Knowledge * Planning & organization * Team work * Strategic Thinking * Managing and Measuring Work | * Filing/Editing * maintenance of laptops and desktops * Telephone Skills * operating system software * Scanner | * Point to point installing * Business Math * Management Skills * Customer Service Skills * Internet * Adobe photo- shop | |
| Education | : diploma in electronics | | | |
|  |  | | | |
| Employment Skills | * Developed ability to work in a fast-paced atmosphere * Maintain excellent customer relations and developed customer rapport * Diplomatically resolve customer complaints on as-needed basis * Accurately calculate and make daily deposits * Ability to follow instructions and make decisions with no supervision * Motivated and supervised 15+ employees on daily basis * Maintain all record-keeping procedures without error * Delegate responsibilities to employees to meet establishment's expectations * Effectively developed telephone communication skills and consistently meet quotas | | | |
| Employment History | | | | |
|  | From the year 1998 to the year 2003 I worked at al multaka office for computer maintenance and al- lamsa office for computer maintenance | | |  |
|  | From 2003 till now I worked on my own office for computer maintenance in al-addamya | | |  |
|  |
|  | I worked in a different firms for an amount of time in computer maintenance and network installing | | |  |
|  | From 2010 to 2012 I worked in economy bank as an admin for internet and team leader for network and admin for computer maintenance | | |  |
|  | From the year 2012 until now I am working as translator in **siddiqsons** company and as it of the company | | |  |
|  |  | | |  |
|  |  | | |  |